

17TH ANNUAL JEFFCO **HOLIDAY FAIR**

NOVEMBER 6 & 7, 2021

10 - 4 BOTH DAYS

JEFFERSON COUNTY FAIRGROUNDS

Vendor Contract



Name					
Business Name					
Address					
City, State, Zip					
Telephone #		Fax			
e-mail address					
Type of items to be sold	Hand made by self		Commercial		
List type of items					
Power?	Yes	No	Wifi	Yes	No
Will you be putting up a canopy?	If so, how tall is it?				
Number of Vendor Tags needed		UBI or SS#			

Booth Rental Fees

Booth Rent 10 x 10 Space	\$50.00	
Booth Rent 10 x 20 Space	\$100.00	
Booth Rent 5x10 Space	\$25.00	
Insurance: All vendors must show proof of insurance or sign an Insurance waiver (See back page) Insurance can be purchased through Fair – See below	\$	
Additional Tables (as available)	\$5.00	
Total Due Payable to Jefferson County Fair		\$

Booth Space Rental Information:

- All spaces are inside of heated buildings. Booth sizes are 10 x 10 or 10 x 20 and include 1 table and 2 chairs. Additional tables may be rented for \$5.00 each while availability lasts.
- All spaces are reserved on a first come first serve basis.
- If electricity is needed please indicate on contract above.
- Limited WiFi please indicate if needed.
- Vendors are solely responsible for their own set up, operation and tear down of their own booth and product.
- Set up times are: Friday, November 5 2020 1:00 pm – 8:00 pm
Saturday, November 7, 2020 7:00 am - 9:45 am
Sunday, November 8, 2020 buildings open at 9am
Tear down will begin after 4pm on Sunday, November 8, 2020
- All Items must be removed Sunday after 4:00 pm.

Vendor Identification: Only vendors will be allowed in buildings during non-Fair times. Indicate above how many tags you will need for your helpers.

Handmade or Commercial: Please let me know if what you are selling is hand made by you or if commercially made

(Please read & sign other side)

Insurance: All vendors must show proof of insurance with a minimum liability of \$1,000,000 on Bodily Injury/property Damage Listing the JCFA as additional insured. Proof of insurance must be on file in the Fair Office before opening day. Insurance can be purchased through the JCFA. At the JCFA discretion **certain low impact vendors may sign an insurance waiver**. All participants must sign below COVID waiver..

Refunds: Cancellations received in writing 30 days prior to the Fair may receive a full refund.
No refunds thereafter.

The Jefferson County Fair and Fairgrounds is funded, maintained and operated year round by the County Fair Association, dba Jefferson County Fair Association, a 501C3 non-profit corporation, and its dedicated volunteers.

The JCFA will be holding a raffle with hourly drawings during the Holiday Fair.
 Would you like to donate an item for the drawing? **Yes** **No**

Vendor and Concessionaire Requirements

The exhibitor agrees to pay the above rental charge and to maintain his or her exhibit in a manner consistent with the ideals and purposes of the Jefferson Country Fair Association and absolve the Fairboard from any liability whatsoever for loss, damages, and/or injury. Exhibitor agrees to install, maintain, and remove his/her exhibit in accordance with the general rules set forth for the current JCFA. Exhibitor agrees to abide by all federal, state, and/or local laws, rules and/or regulations. The JCFA reserves the right to cancel this contract if, in its judgment, said exhibit is not consistent with the purposes of the Fair, said board and/or board president to be sole judge in such a contingency. THIS CONTRACT IS NOT CANCELLABLE FOR ANY OTHER REASON.

TO THE ‘EXHIBITOR’ LESSEE: I hereby agree to the set of terms, regulations and conditions set forth in this agreement.

Signature: _____ Date: _____

Waiver

The undersigned individual/group agrees to abide by the current State of Washington COVID Guidelines. By signing below the undersigned agrees to follow all current State and County guidelines regarding face mask wearing, social distancing and group gathering size. In addition, the undersigned releases County Fair Associations (dba Jefferson County Fair Association) from all liability related to their participation in events held at the Jefferson County Fairgrounds.

I understand that the Jefferson County Fair Association recommends that I carry my own liability insurance while participating as a vendor in any event sponsored by the Jefferson County Fair Association. At the present time, I have decided not to carry my own insurance.
 I hereby release the Jefferson County Fair Association, its Directors, Officers and Volunteers of any care, custody, or control against loss, theft, vandalism and/or fire during my participation at the Jefferson County Fairgrounds. I assume all responsibility associated with my participation.

Event	Holiday Fair
Business Name	
Name (printed)	
Signature	
Date	

For more information contact: Jefferson County Fair Office

PO Box 242 4907 Landes Port Townsend, WA 98368

360-385-1013 Fax 360-385-0865 e-mail jeffcofairgrounds@olympen.com www.jeffcofairgrounds.com

Office Hours: 9:30 am – 2:00 pm Monday - Friday